

State of Louisiana

Office of the Governor

JOHN BEL EDWARDS
GOVERNOR

Louisiana Commission on Law Enforcement
and Administration of Criminal Justice

JIM CRAFT
EXECUTIVE DIRECTOR



APPROVED
MAY 19, 2016

INTEGRATED CRIMINAL JUSTICE INFORMATION SYSTEM POLICY BOARD MEETING

Oliver Pollock Room, Galvez Building
602 N. 5th Street
Baton Rouge, LA 70802

February 22, 2016

MINUTES

CALL TO ORDER

The Integrated Criminal Justice Information Systems Policy Board met on February 22, 2016, at 10:12 a. m. in the Oliver Pollack Room - Galvez Building, Baton Rouge. Chair, Chief Justice Bernette Johnson called the meeting to order and the roll was called.

MEMBERS PRESENT

J. Pete Adams
Terry Alario
Fabian Blache
Thomas Carrol Bickham, III
Jim Craft
Debbie Hudnall
Bernette J. Johnson
William "Rusty" Knight

LCLE STAFF PRESENT

Fredia Dunn
Linda Gautier
Stacey Miller
Roxanne Langston
Marjory "Maggie" Patterson

MEMBERS ABSENT

Michael Edmondson
Ricky E. Edwards, Jr.
Thomas L. Enright, Jr.
Dr. Mary Livers
Joseph P. Lopinto, III.
Daniel R. Martiny

A quorum of board membership was present.

GUESTS OR THEIR REPRESENTATIVES PRESENT

Mr. Frank DiFulco, *Louisiana Supreme Court (LASC)*
Mr. Norman Gobert, *Louisiana Supreme Court (LASC)*
Mr. Chris Kershaw, *Louisiana Clerks of Court Association (LCCA)*
Mr. Joey LeBeau, *Louisiana district Attorneys' Association (LDAA)*
Mr. Dale S. Polozola, *Louisiana District Attorneys Association (LDAA)*

INITIAL COMMENTS BY CHIEF JUSTICE BERNETTE JOHNSON, CHAIR

Chair Johnson thanked everyone for coming, and expressed enthusiasm to see the attendance of board members present, especially since there had been no meeting in over a year. She commented that she was looking forward getting this particular group energized and moving in the right direction. She mentioned that new members would be coming on board.

ANNOUNCEMENT, PRIOR TO INTRODUCTIONS

Chair Johnson gave a notable announcement that Frank DiFulco has officially retired. She remarked that Frank is the person you all are familiar with and the face of ICJIS you see at the LA Supreme Court. Today, he is here as a consultant and to introduce Norman Gobert who has assumed the role of CMIS director. Mr. DiFulco will provide updates and accomplishments up to current date. Mr. Gobert will give an update of activities with the court, in terms of technology, challenges, and the strategies to move forward.

Mr. DiFulco introduced Norman Gobert, saying that he had been with the Supreme Court for 5+ years as Court Management Information Director and now is in the capacity of Director of CMIS.

INTRODUCTIONS

Each member of the ICJIS board, or their representative, introduced themselves and the agency they are representing.

OLD BUSINESS

A. Updates on Current Activities

1. Disposition Reporting Efforts, *Mr. Frank DiFulco, LDAA*

Mr. DiFulco gave a brief report. A more comprehensive report will be forwarded by email to Maggie Patterson (LCLE) to be distributed and attached to the minutes.

2. Introduction, Efforts and Challenges, *Mr. Norman Gobert, LDAA*

Mr. Gobert told the board that during the past five – seven years with the Supreme Court their efforts have been on how to advance technology. He further said, we found that everyone, including the Sheriffs, District Attorneys, and the Courts have their own computer system. The greatest challenge moving forward will be how to integrate those systems, as well as, changing a culture of a need-to-know versus a need-to-share information. We are now in an environment where it is vital to share information across all boundaries as it relates to justice practice.

Mr. Gobert briefly explained one pilot project that he has worked with is aiSmart Bench, which is an electronic bench program. This program allows judges to better manage the entire operations of running their courtroom. The focus is case processing workflow. The question is, how do we do that and how does it happen? One of the greatest challenges is having the data available to support the information to be shared. The aiSmart Bench program will help us do that.

He concluded saying, we would like to continue this process to see if it would work. He pointed out that there are different pilots being used in the area, one of which is the 17th JDC. They deployed their program two years ago. The Chief Judge recently communicated that he been pleased with the outcome so far.

Chair Johnson asked if there were any questions from the board. There were none.

3. Mission Statement Reminder, Chief Judge Bernette Johnson, *Chair*

Chair Johnson reminded board members that the mission statement is included in their packet. This statement states the specific requirements of what the ICJIS board is required to do. It also includes all of the statutes. Chair Johnson read the statement aloud.

4. LA Impaired Driver Tracking System

Frank DiFulco, LASC

Mr. DiFulco commented that he has made effort to contact the Department of Public Safety for updated information, but had not been successful.

Dale Polozola, LDAA

Mr. Polozola, introduced himself as IT Director and Mr. Joey LeBeau as Project Manager, both with the LDAA.

Mr. Polozola said that Mr. LeBeau works specifically on LA Impaired Driving, assisting in the rollout to the districts. The LA Impaired Driver Tracking System is the automated data guide system for law enforcement. He explained that when a DWI is issued it is recorded electronically. This allows the District Attorney to receive that specific record totally electronically. There is no paper involved at all.

There are 19 parishes currently live, Mr. Polozola mentioned. However, this does not mean all law enforcement agencies in the parish are participating. It is only those agencies that have chosen to use this method of sending the information electronically to the district attorney. It is up to each law enforcement agency to adopt it and start using it, in order for the district attorney to receive it electronically.

Various questions and concerns were raised, and responses provided regarding why some do not participate.

- Do some judicial districts and parishes that have chosen not to send the information not participate because they have not yet signed up? Is there a statutory mandate? Mr. Polozola responded no it's up to each law enforcement agency.
- There are 300 municipalities and 64 sheriff offices. Not all have the ability to have automated systems but they need the technology.
- Grant funding is needed. Mr. Pete Adams responded, we are ahead of the process, but legislation has designated little money to assist. Chair Johnson advised that we will need to be diligent about applying for federal grants, NICS and others when funding is available to do so.

Mr. DiFulco said the paper driven record takes a lot longer to process. We are trying to get the Judicial Courts to do a data exchange with the District Attorneys, which would provide the electronic record. Although there has been some improvement, the goal is to get DWI dispositions to the State Police, so it can get where it needs to be, then law enforcement will be able to prosecute the DWI convictions we have.

Chair Johnson requested Mr. DiFulco to meet at a later date with Chief Craft to glean information of how Lafayette handled the implementation and process of getting their system up and running, how it was funded, the challenges they faced, etc.

5. Legacy Mental Health Records from DHH for Reporting to NICS, *Mr. Frank DiFulco*

Mr. DiFulco explained the legacy records are in custody of DHH. Mr. DiFulco said he spoke to DHH's legal counsel and he reviewed the statute. Their legal counsel determined there was no provision in the statute stating that they had to provide the legacy records to NICS.

Mr. DiFulco said records are continuing to accumulate and in ten years could be 10,000 records that would be in the custody of DHH. He suggested that legislation be written and drafted that would require DHH to provide the data; not only the case name but the demographic information about the person committed, in order to be reported to NICS. It's possible a court order would be necessary.

Chair Johnson said this was discussed at the last meeting. She said that we were going to have to determine some resources, such as, having the Judicial Administration office interact with DHH to develop a relationship. She felt confident that eventually there would be resolution.

6. ThinkStream Status

Ms. Linda Gautier was inquiring about an update because of NCHIP funding that was available (\$78,000), but information was needed in order to move forward. Mr. DiFulco made the comment that he was aware that ThinkStream was in bankruptcy proceedings. No other information was provided.

7. NICS/NCHIP

No update to report at this time.

NEW BUSINESS

A. NCS-X Project, Ms. Fredia Dunn and Ms. Maggie Patterson, *LACLE*

Ms. Patterson and Ms. Dunn provided an update of the BJS award of the NCS-X project. Ms. Patterson informed the group that LACLE was the recipient of a competitive solicitation for funding, to assist the state with the transition from Summary Uniform Crime Reports to Incident Based Reporting.

A question was asked by Mr. Knight as to what was NCS-X?

Ms. Dunn gave the full acronym description, National Crime Statistics Exchange. She further explained that LIBRS reporting has several benefits over UCR (Summary) reporting due to the facts it pulls from each incident. LIBRS allows for all reportable offenses within an incident to be identified, not just those provided by the hierarchy rule and not just the limited offenses collected.

B. Comprehensive Strategic Plan, Ms. Maggie Patterson, *LACLE*

A Comprehensive Strategic Plan will be developed. Chair Johnson asked that Mr. Pete Adams, Mr. Norman Gobert and Ms. Maggie Patterson work together to develop a one-year strategic plan and report progress.

OTHER NEW BUSINESS

A. Jim Craft, *LACLE, Executive Director*

Mr. Craft introduced himself as the new Executive Director of LACLE. He commented that he looked forward to working with everyone, and that he's available should anyone need his assistance.

B. Possible Video Conferencing

Ms. Patterson will be checking to see if video or telephone conferencing was available for the next meeting.

C. Acronyms Listing

Ms. Patterson will be providing a 1-2 page list of acronyms to be circulated to all board members.

DATE FOR NEXT MEETING

The next meeting is tentatively set for Thursday, May 19, 2016 at 10:00 a.m.

ADJOURN

A motion to adjourn was made by Mr. William “Rusty” Knight, seconded by Mr. J. Pete Adams. The meeting was adjourned at 10:55 a.m., with no objections.

Attachments

Old Business: A-1. Disposition Reporting Efforts

Other New Business: Item C. Acronyms Listing

Action Items

- Mr. DiFulco and Mr. Craft set a meeting time to discuss the implementation of the Lafayette system.
- Ms. Patterson to check on video or telephone conferencing.
- Mr. Pete Adams, Mr. Norman Gobert and Ms. Maggie Patterson work together to develop 1-year Comprehensive Strategic Plan and report progress.